

**VENUE HIRE – PRICE LIST**

BUILDING	ROOM	PER SESSION	PER DAY
<b>BASIC LETTING CHARGES (from 1st April 2013)</b>			
Torquay Town Hall	Assembly Hall	£171.60	£313.24
	Committee Rooms	£48.21	£62.75
	Badminton	£7.40 per hour	Per Court
	Sunday Surcharge	£12.25 per hour	
<b>COMMERCIAL RATES</b>			
BUILDING	ROOM	PER SESSION	PER DAY
Torquay Town Hall	Assembly Hall	£344.42	£623.55
	Committee Rooms	£88.34	£125.48
DANCES/CONCERTS	Private (voluntary)	Organisations	£538.41 Commercial
Kitchen - <b>All venues</b>		£14.57	
Hire Of Tables			£ 4.22 Per table
Hire Of Chairs			£ 1.59 per chair
Piano	If available		£42.34 (Inc VAT)
Wrestling	Basic letting charge Double in Winter	Quadrupled in Summer (June to Sept)	
Late Hours (Beyond 11.00pm)			£53.54 per hour

PERFORMING RIGHTS SOCIETY FEES ETC 20% basic charge if any music performed or recordings	
SESSIONAL BOOKINGS Up to 5 Hours	<b>Not vacated on time</b> charged per whole day
LICENSED BAR. A surcharge of 50% of the basic charge will apply to any booking at which a bar is provided. The Council's premises are not licensed to sell liquor.	
SURCHARGES & REBATES (Hire of Room Charge Only)	

<b>REBATES (Please note: THESE DO NOT APPLY TO MONEY RAISING BOOKINGS)</b>
Charitable Rebates (all year)
(a) Religious organisations 30%
(b) Registered Charities Local 30% National 20%
(c) Art & Cultural Exhibitions 20%
(d) Sporting organisations 20%
(e) Musical operatic & dramatic societies 20%
(f) Other local societies & organisations of a comparable to (d) 20%
Regular use 10% Discount

## NOTES

### **PROVISIONAL BOOKING WILL ONLY BE HELD FOR SIX WEEKS**

Hirers should ensure that they make contact with the Bookings co-ordinator or his/her staff to make arrangements for their event at least three weeks before the date of their booking.

Kitchen facilities are very limited. HOT MEALS CANNOT BE PREPARED OR SERVED from the kitchen areas.

Hirers must book and pay for additional rooms and facilities. If rooms are used at short notice an account will be sent to cover the hire charges.

After all day bookings, hires are reminded that they and their agents must be clear of the building by 30 minutes after the time booked. If the Hallkeeper or his/her representative is unable to lock the building at this time a surcharge will be made in accordance with the official scale of charges.

### **FAIRS, BAZAARS, JUMBLE SALES AND SIMILAR EVENTS**

Would you please note that when you are organising an event involving the provision of stalls, the Council does not permit commercial sales at such events, except at existing Pannier and Bric-a-Brac markets already approved to operate as such.

All fund raising stalls must be raising money for either charitable, social or local organisations or a non-commercial nature. If you are booking your event in the name of your organisation and you wish to allow charitable or non-commercial organisations to use a stall at the event, then you must indicate this fact on the booking application form. The Council does not object to this type of sub letting. You should not allow market traders or 'car boot' traders to use stalls at charitable events. Failure to comply with this request may involve your organisation paying the full commercial rate for the hire of the hall or room.